

THOMAS AND CHASE
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CERTIFIED GENERAL ACCOUNTANTS

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Dear Valued Client

Last year the Federal Government introduced a budget that was hoped to provide needed stimulus to the economy, one of these was the Home Renovation Credit and we trust that many of you will be able to take advantage of the credit. Whether or not the budget did as it was intended remains to be seen but tax season is upon us and we are here to assist you in the preparation of your tax returns and to file them on time.

In order to provide a more efficient turnaround we have prepared our regular checklist and an additional worksheet. These along with this letter have been posted on our web site, should you have any questions; please do not hesitate to contact us either by telephone or e-mail. (thomasandchase@on.aibn.com)

Kindly remember that T3 Trust slips are not issued until March 31, 2010. Canada Revenue Agency has been assessing onerous penalties on income not reported on missed slips. Please make sure you have all your slips when you bring your information to us. Even if you do not receive a slip CRA will assess for failure to report income. It is your responsibility to report all your income even if you have no information slip

"It is also important that you make available to us the 2009 Income Tax Return notice of assessment and any Income Tax Return notices of re-assessment for prior taxation years, if adjustments were made in 2009.

Kindly use the enclosed Personal Tax Information Checklist and work sheet to assist you in gathering all your data. Please provide us with any changes in address, telephone, bank account etc. Once you have gathered your various slips, receipts and other documents, please arrange to forward the information to us as soon as possible, but before April 9, 2010. Please answer the questions in Section "B" of the checklist. For more information please refer to our website at www.thomasandchase.com

Please note that you have until March 1st, 2010 to make your RRSP contribution.

We look forward to being of service to you. Should you wish to discuss the preparation of your tax return, please do not hesitate to contact our office for an appointment.

Sincerely

Glynn G. Thomas, CGA George T Chase, CGA

An Independent Member Firm of:



Professional Strength
Personal Service
Practical Solutions